



सत्यमेव जयते



User Manual v1.0

Table of Content

Introduction.....	3
How to log into Pehchaan?	3
Pehchaan - User Dashboard.....	6
How to access SSO functionalities?	6
Feature 1: Account Settings	7
Feature 2: Account Activity.....	8

Introduction

This manual contains a **Step-by-Step** process of understanding:

1. How to login to Pehchaan and,
2. How to use the various SSO functionalities of Pehchaan User Dashboard.

How to log into Pehchaan?

Given below is the **Step-by-Step** process to log into Jan Parichay (Meri-Pehchaan):

Step 1: Visit Pehchaan using <https://pehchaan.nic.in/> (Refer Fig. 1)

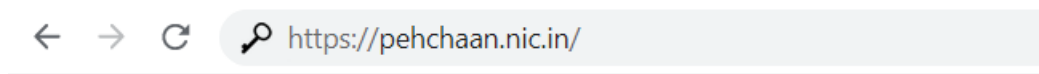


Fig. 1

The login screen will appear where user can login to their Pehchaan accounts.

Step 2: Now, the user needs to enter the **UserName** and **Password** linked with their Pehchaan account in the required fields. (Refer Fig. 2)

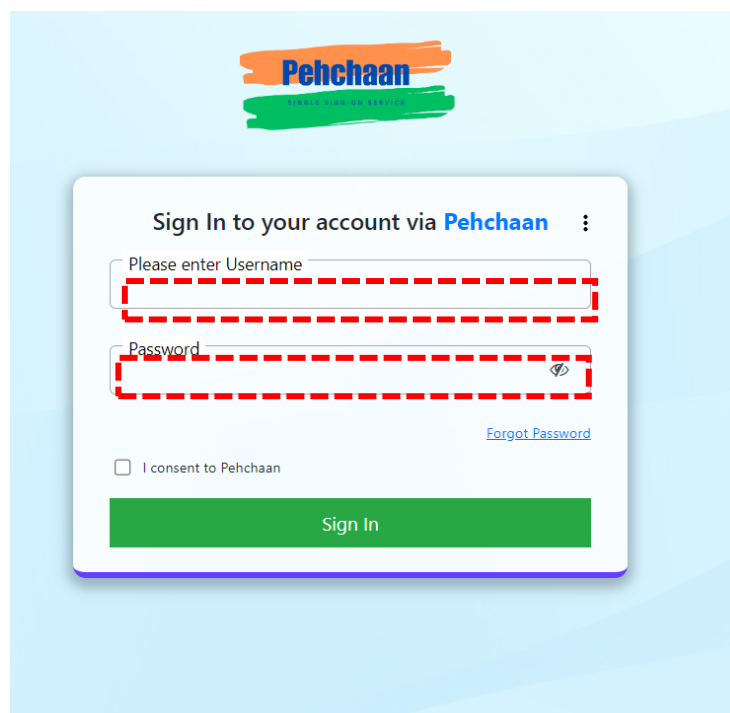
A screenshot of the Pehchaan login interface. At the top, there is the Pehchaan logo with the tagline 'SERVICES WITH NO BARRIERS'. Below the logo is a white login card with a blue header that says 'Sign In to your account via Pehchaan'. The card contains two input fields: 'Please enter Username' and 'Password'. Both fields are highlighted with a red dashed border. Below the password field is a 'Forgot Password' link. At the bottom of the card is a green 'Sign In' button and a checkbox labeled 'I consent to Pehchaan'.

Fig. 2

Step 3: Tap on the “**check-box**” to provide your consent to Pehchaan **Terms of use**.

Step 4: Click the “**Sign In**” button to continue.

>>>User will be redirected to **Two-Step Multi-factor Authentication** page.

Step 5: Choose any **one** of the Second factor Authentication options (OTP on Email, OTP on Mobile, Tap Authentication, and Token Authentication) and click the “Next” button to proceed. (Refer Fig. 3)

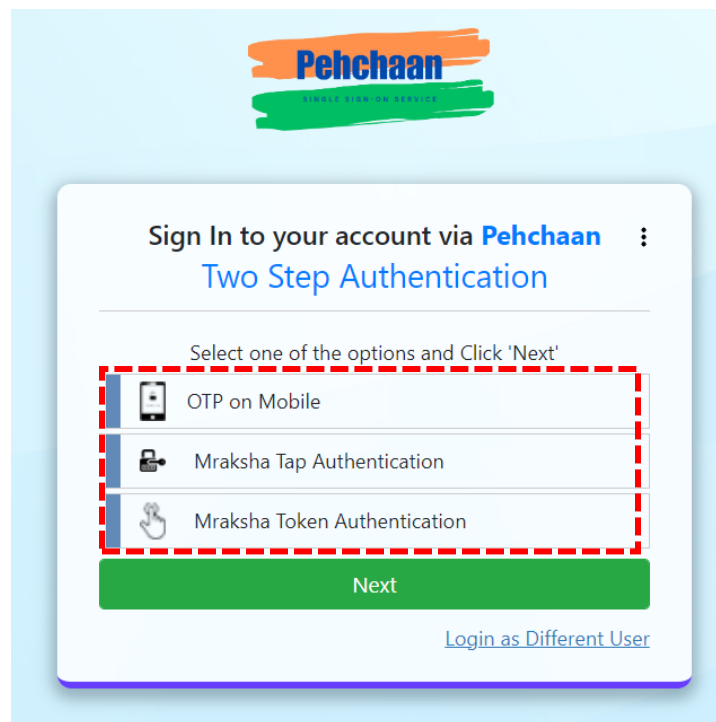


Fig. 3

Step 5.1: OTP on Mobile: Enter the OTP received on the linked Mobile and click on “Sign In” button to proceed. (Refer Fig. 4)

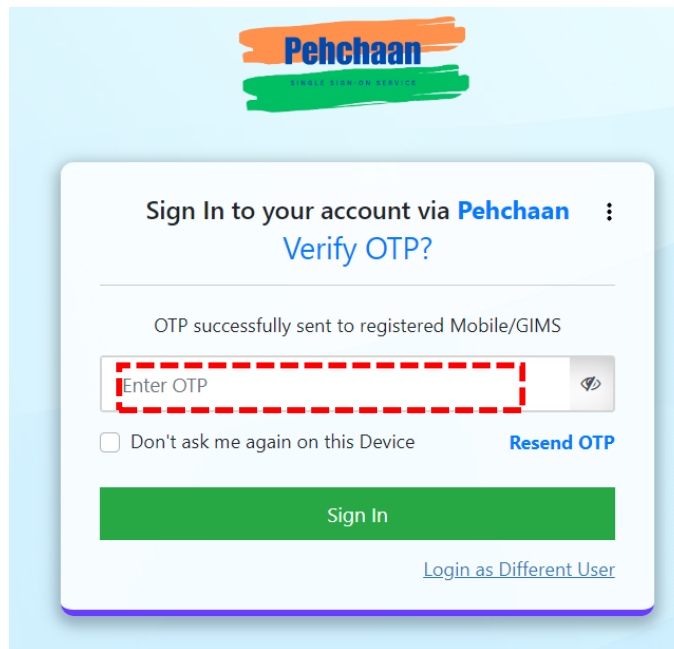


Fig. 4

Step 5.2: Tap Authentication: Open your “Mraksha” application installed on your mobile and tap “accept” to proceed.

Step 5.3: Token Authentication: Open your “Mraksha” application installed on your mobile to see token number, fill it in the required field and click “Sign In” to proceed. (Refer Fig. 5)

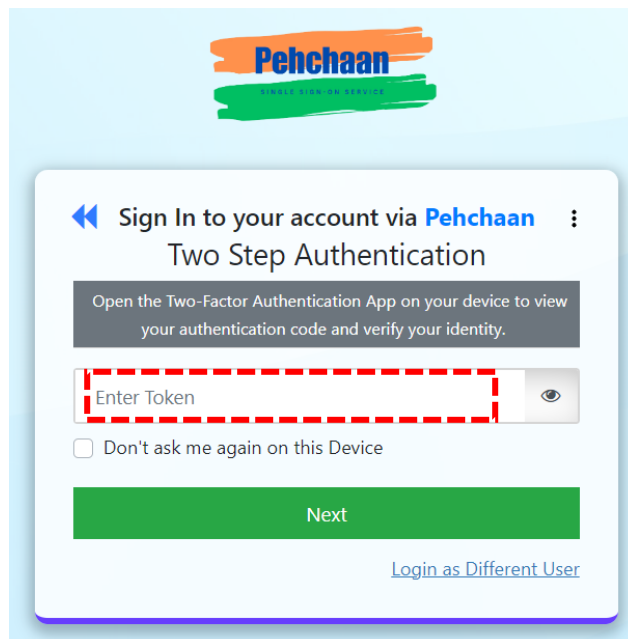


Fig. 5

(**Note:** One can install the Mraksha application and use the Tap and Token authentication by enabling multi-factor authentication from dashboard settings.)

****User is redirected to the “**Settings Page**” and has successfully logged in to **Pehchaan**. (Refer Fig. 6)

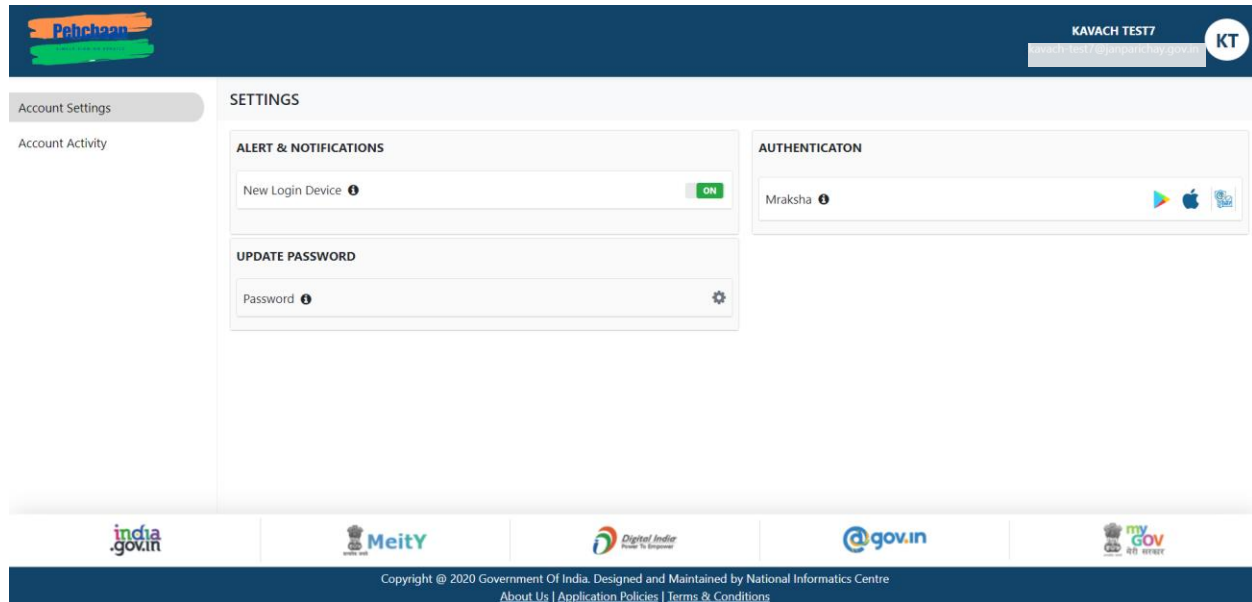


Fig. 6

Pehchaan - User Dashboard

Now, we will take a look at the Pehchaan SSO functionalities and other security features offered by the application. Once you understand all the features, you can change the settings as per your requirement.

How to access SSO functionalities?

After login to the application, you will be redirected to the “**Settings Page**.” Given-below are the various features of Pehchaan dashboard: (Refer Fig. 7)

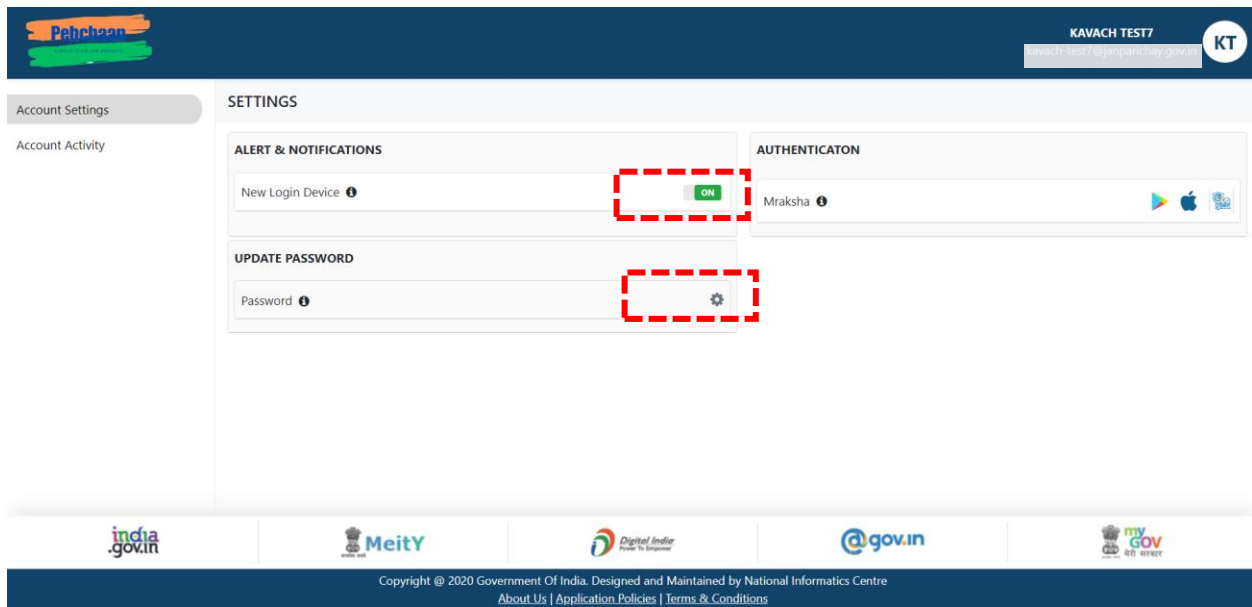


Fig. 7

Feature 1: Account Settings

Step 1: Here, user can modify/update the Alert & Notifications and Update Password. (Refer Fig. 8)

Fig. 8

Step 2: Users can enable the “Multi-factor Authentication” as an added layer of security to access their account by downloading the **Mraskha** application.

Feature 2: Account Activity

Step 1: Go to Settings > Account Activity.

Step 2: By clicking on Account Activities tab, users can keep a track on their recent activities such as: Browser, Device IP, Login timestamps etc. (Refer Fig. 9)

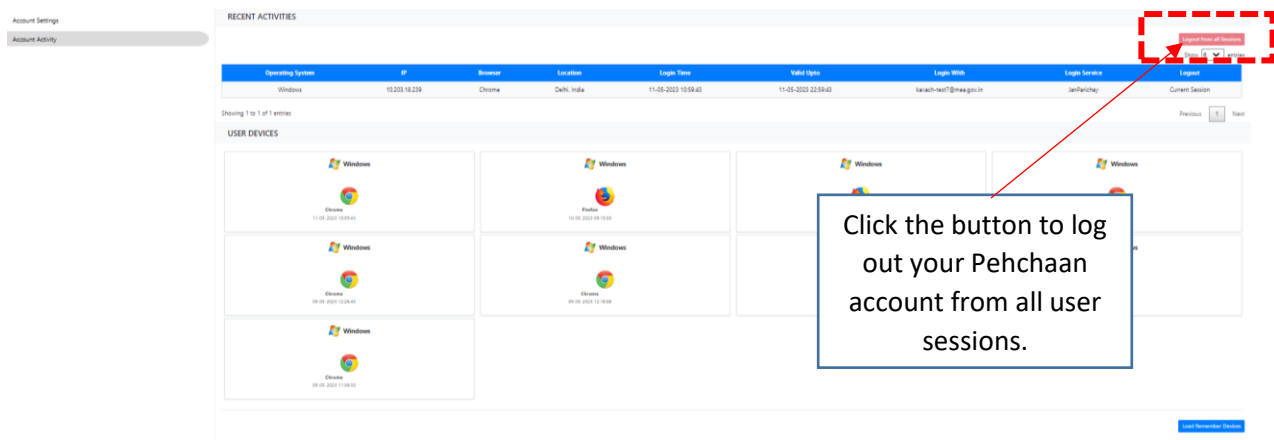


Fig. 9

Step 3: User can click “Load Remember Devices” button to see the details of the remembered devices such as: Operating System, IP, Browser, Login with, and Remember Time etc. (Refer Fig. 10)

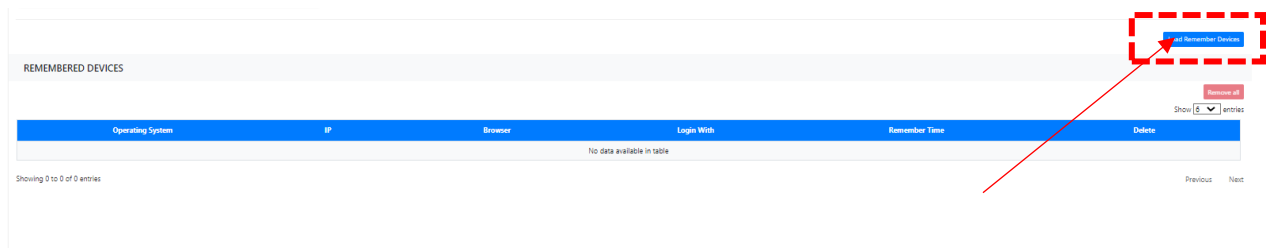


Fig. 10